

# FACILITY/EXHIBIT TECHNICIAN

(Part-time, Hourly)

## JOB DESCRIPTION

### **Chief Objectives of the Position:**

Perform exhibit and facility maintenance and repairs and support facilities management staff in operation of building systems and equipment.

### **Responsibilities:**

- Inspect exhibits daily to ensure that all are working properly.
- Perform routine and minor repairs and maintenance to permanent exhibits and to building fixtures and furnishings.
- Ensure that all interior and exterior lighting is operational and replace burned out bulbs as necessary. Safely operate and maneuver scissor lift to reach and replace bulbs.
- Adhere to very high standards for overall maintenance and operation of facility and exhibits.
- Other duties as assigned.

### **Required qualifications and experience:**

High school diploma or equivalent required. Knowledge of mechanical and electrical systems is needed. Facility maintenance experience helpful. Must have the physical ability to perform tasks requiring continuous walking, bending, stooping, moving objects, and climbing ladders. Must be able to work a flexible schedule, follow detailed instructions, and have good customer service skills. Must be able to work collegially and independent of intensive supervision. Must successfully pass a background check.